

PTO General Meeting Minutes
August 16th, 2011 @ 2:30 pm

Call to Order

Kristin McDade

In attendance - Kristin McDade, Julie Wilson, DeAnn Blascoe, Nicole Westerman, RoseMary Ciammitti, Roger Hill, Dara Lopata, Vicki Burow, Stacy Wolfenden, Joy Fricke, Jennifer LaDuke, Jennifer Hernandez, Grace Armstrong, Michael Black, Brenda Kimery, Angela Vasiloff, Anna Caldwell, Susan Menchaca and Philline Sokai.

Approval of Minutes

1st – Roger Hill, 2nd - Nicole Westerman, Minutes approved as written.

Principal's Report

We have had a great start to the new year. We currently have 743 students and 526 families.

We have new teachers in K, 2nd and 6th Grades.

Pick up was a little slow the first few days of school, but should be quicker this week.

We have so many wonderful volunteers at the school but are always looking for more help, so if you can spare some time or know someone who can offer some help please contact PTO or the library and leave your details.

Treasurer's Report

Taxes are due in November so DeAnn will be meeting with accountant next week and taxes should be filed by end of August.

The current bank balance is: \$42,000.

Holding funds for other groups: \$28,000. These groups include Choir, Art, Culture Club, Library, EduKit, Spanish Immersion and snack bar.

Outstanding checks: \$3,100.

Funds requests in progress: \$2,000. These requests are carried over from last year for cd duplicator, phonics flip board, audio enhancement system, field day supplies, Sonoran art league, snack bar start up and PTO signage.

Leaving a working balance of: \$23,000.

DeAnn highlighted last year's events and expenditure.

Proposed budget for this year was broken down and explained expenses include:

5 new Smart boards @ \$10,000.

Projector lamps 10 @ \$ 2,000, to be pre-approved so funds are available as needed.

Teacher's back to school gift cards @ \$4,000 already purchased and received.

Additional aide hrs @ \$5,400 to be offset against direct donations.

\$40,000 is the estimated cost for funds requests for the coming year.

Approval of proposed budget

1st Dara Lopata 2nd RoseMary Ciammitti All in favor and budget was approved.

Committee Reports

Membership - We currently have 207 membership forms returned from families and staff. The total collected to date is \$7,160. We hope to raise around \$12,000 from memberships.

PTO membership "levels of support" are basically contributions to support the school; they in no way mean you have to commit time to PTO. Being a PTO member offers you the opportunity to be involved and have a voice at meetings and to vote on expenditures, but again you have no obligation to attend meetings etc.

Teacher Volunteer Sheets- Each teacher was given a volunteer sign-up sheet at open house night, we need volunteers for room parents, class baskets, library and PTO events. Any help will be greatly appreciated so if you can spare some time please sign up on curriculum night or leave your details with the PTO.

Doozy of a Deal – Just a reminder that if you sign up for Doozy of a Deal not only do you get some great offers, but the school also receives 7.5% on any sales. We received a check for \$110.86 at the end of last year.

Princess Hotel – Flyers will be going home this week explaining the staycation deal. If you stay at the Fairmont Scottsdale Princess any time between now and December 2011 you will receive a discount of 20% and the school will also receive 10% on every dollar you spend. We received a check for \$136.99 over the summer.

Business Referral page – This year instead of having adverts in the PTO directory we are offering a Business Referral page opportunity. For \$75 we will advertise your business on-line and in our news letters that go home every other month. For \$150 we will advertise as above but will also advertise via the PTO website.

Roadrunner Round up - Date this year will be 4th November from 4:30 to 9pm. This year we will be selling pre-ordered wrist bands for \$15 for all age groups. Save the date flyers will be sent home around 2nd September. Class basket themes still to be set; teachers will be advised of their themes by end of September. We will be having a meeting mid-September to discuss solicitation for silent auction, raffles etc. Anyone who can help with this please come talk to PTO or attend this meeting. This is our biggest fund raiser of the year and our families all really enjoy it, so please help out in whatever way possible so we can make it a great year!

Funds Requests

Mrs. Foyer has requested funds of \$900 to be approved. She allocates \$150 per grade level and uses the money to purchase supplies throughout the year.

Motion to approve: 1st – DeAnn Blascoe 2nd – RoseMary Ciammitti. All were in favor, motion was approved.

New Business

We are changing snack bar this year in order to make sure funds are distributed evenly amongst all grades and specials. The good news is parents will no longer be asked to donate snacks! The snack bar will now be run from the PTO room Monday, Tuesday, Wednesday and Friday from 1:30 to 3PM. Thursday will still be popcorn day from 9:30 to 3PM. Snack bar duties will be rotated between grades every 2 weeks, so a sign up genius will be sent home on your grades rotation asking for volunteers to cover the snack bar. The monies raised will be divided equally and go directly to the teachers to fund their classrooms. We will be sending home a snack bar donation envelope at the end of this week, asking for a small monetary donation to help fund the startup of the new snack bar.

Library – Dara Lopata is our librarian/library coordinator. Due to budget cuts the school can no longer fund a librarian, so Dara very kindly volunteers her services and does an amazing job in our library. However she needs your support; if you can help out by working a few hours in the library or put labels on books/envelopes etc. please give her a call. There are many jobs that we need help with and there is always someone available to show you the ropes.

Announcements

Spirit Night at Babbo's will be August 25th from 11:30 to 9PM; you will need a flyer for this event. Flyers will be sent home at the end of this week.

Fall Book Fair will be held in the library between September 12th – 16th, family night will be on Wednesday 14th September.

Blood Drive is September 20th.

We are looking at some dates in September for a Spirit night at Dairy Queen. TBA

Next general meeting will be held on September 20th, 2011 at 2:30pm in teachers' lounge.

Meeting adjourned at 3:25 pm.